

# Lutheran Church–Canada

<b>Job title</b>	Associate Director-Family Ministries
<b>Reports to</b>	President of Lutheran Church–Canada (LCC)

## **Job purpose**

- The Board of Directors upon consultation with and recommendation by the President of LCC shall call The Associate Director-Family Ministries.
- Engage with leaders across synod to develop resources for congregations primarily in the areas of youth, young family and young adult ministry.
- Create communication opportunities to connect ministry leaders across synod.
- Work with leaders across synod to facilitate event opportunities.

## **Duties and responsibilities**

- Provide guidance to congregations in developing leadership for various programs.
- Advise the Synod to make plans in a way that represents and takes into account the needs of her people who may not have their own voice, especially those that represent the future of LCC.
- Develop a communication network to build relationships and connect congregation leaders, youth and young adults across synod.
- Collaborate with different levels of synod leadership to find or develop resources for youth/young adult activities and events.
- Develop and present educational opportunities for youth/young adults such as how to lead a bible study or how to plan a retreat.
- Be a resource for existing event-based ministries (NYG, Regional and Circuit events).
- Be a member of the National Youth Gathering Committee.
- In Cooperation with the Director of Communications, develop strategies to inform the church about work being done by LCC to support family ministries in Canada.
- In Cooperation with the Director of Advancement, identify funding resources for Family Ministry.

## **Qualifications**

- A person who is on the roster of the LCC or who will join the roster of LCC upon their acceptance and installation.
- Knowledgeable (well informed) and fully committed to the doctrinal position of LCC and to its Mission, Vision, and Strategy.

- At least five years of experience with youth ministry, young adult ministry and family ministry.
- Excellent communication and interpersonal skills.
- Organizational skills.
- Able to prepare a budget.
- Experience in group leadership, workshop development and implementation, curriculum development and delivery, teaching.
- Willing to work harmoniously and cooperatively with executive staff and with support staff.
- Able to work in a healthy board-committee-staff relationship, recognizing the role of boards and committees in establishing policy and the staff in the responsibility of implementation.
- Able to travel within Canada.

### **Working conditions**

- The Associate Director-Family Ministries must be willing to travel extensively in Canada to explore ministry opportunities in congregations, and to attend applicable events.

### **Physical requirements**

n/a

### **Direct reports**

n/a

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<b>Approved by:</b>	Lutheran Church–Canada Board of Directors
<b>Date approved:</b>	June 13, 2024
<b>Reviewed:</b>	